

VOLUNTOWN BOARD OF EDUCATION

195 Main Street Voluntown CT 06384

SUPERINTENDENT OF SCHOOLS: Adam S. Burrows

Board Chair – Diana Ingraham

Barbara Gileau
James Hutchins, Vice-Chairperson
Vikki Smith

Cathy Grant, Secretary
Robert Iovino
April Woodcock

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APPROVED BOARD MINUTES

Regular Board Meeting

Thursday, January 8, 2015

Board of Education Meeting Room - 7:00 p.m.

ATTENDANCE	Present: Barbara Gileau, Cathy Grant, James Hutchins, Vikki Smith Absent: Diana Ingraham, Robert Iovino, April Woodcock Also Present: Superintendent Adam Burrows
CALL TO ORDER	The Vice Chair called the regular meeting to order at 7:00 p.m.
PLEDGE OF ALLEGIANCE	Recited
CONSENT AGENDA	MOTION #1 (1/8/15): made by Cathy Grant SECONDED BY Jim Hutchins that the Board of Education approve the Consent Agenda as presented VOICE VOTE: UNANIMOUS; MOTION CARRIES
CITIZENS COMMENTS	There were no citizens present.
GUEST SPEAKER	There were no guest speakers.
SUPERINTENDENT REPORT	The Superintendent reviewed his Calendar of Events for January and February 2015, the Enrollment Report indicated there are 317 students (Pre-K through eighth Grade) plus 123 High School Students.
INDOOR AIR QUALITY (TfS) AND SAFETY	The Committee will meet Wednesday, January 21, 2015 to discuss the school security competitive grant, roof update, electricity, oil and propane use, All Hazards Report, Facilities and Maintenance 15/16 Report, use of school facilities and other topics as needed.
YOUTH SERVICES BUREAU / LOCAL PREVENTION COUNCIL	The Committee will meet on Tuesday, January 13, 2015 to discuss the budget report, Director's Report, SERAC grant, Red Cross CPR/first aid class, seventh and eighth grade movie night, staff/student basketball event, GRASP, Birth-to-Three initiatives, Juvenile Review Board, home-school families, YSB link for youth looking for summer work and youth leadership opportunities and other topics as needed.
CURRICULUM STEERING COMMITTEE	The Committee will meet on Wednesday, February 4, 2015 to discuss reading/language arts, math, science, social studies, technology, art, library/reading integration, music, physical education, Title I and SRBI interventions, World Language Committee, wellness: nutrition and physical activity, Early Childhood – School Readiness Council, special education, professional development/learning (local and regional initiatives), teacher evaluation, curriculum development: implementation of CCSS and SBAC and the master schedule and other topics as needed.
TRANSPORTATION	The Committee will meet Wednesday, February 25, 2015 to discuss updates on number of transportation employees, bus monitors on midday pre-school routes, mileage reports, maintenance upkeep of vehicles, overall costs of transportation on a multi-year average, communications to students and parents about bus safety, bus drivers' manual and other topics as necessary.
SCHOOL READINESS COUNCIL	The Council will meet Monday, January 5, 2015 to discuss child find/community outreach, NAEYC accreditation review, competitive school readiness liaison meeting update, school website update, review of transition to Kindergarten, parent activities and other topics as necessary.
HIGH SCHOOL	There was discussion on the eighth grade choice of High Schools and initial results of students' choices was reviewed.

**BUILDING
COMMITTEE /
VES ROOF**

Barbara Gileau reported that during the Committee meeting held December 11, 2014, the Architect provided a schematic drawing of the roof with preliminary Construction Budget Cost Estimates and reimbursement rates from the State of Connecticut. The costs were updated after Mystic Air quality completed additional tests for asbestos. The projected overall cost is \$1,037,995 with a 63.93% reimbursement from the State of Connecticut for eligible items. This results in a current **"estimated"** cost of \$440,714 to the Town.

MOTION #2 (1/8/15): made by Vikki Smith **SECONDED BY** Cathy Grant that the Board of Education approve the following: Be it resolved that the Voluntown Board of Education approve forwarding a proposal for a \$1,037,995 roof project based on the recommendation and preparation of schematic drawings of the Voluntown Elementary School Roof Project Building to the Board of Selectmen for consideration to hold a town meeting to approve submitting an ED0049 grant application to the Commissioner of Education
VOICE VOTE: UNANIMOUS; MOTION CARRIES

Note: Approval at a town meeting is required to authorize the process for then submitting an ED0049 Form to the School Facilities Unit of the State Department of Education (SDE) for their review and approval of the roofing project to be complete during the summer of 2015.

**PARAPROFESSIONAL
EVALUATION
PROCESS**

This topic will be placed on the Agenda for the February 12, 2015 meeting.

**2015-2016
BUDGET**

The Superintendent reviewed the draft 2015-2016 Proposed Budget.

**SCHOOL CALENDAR
2015-2016**

15/16 regional calendars for LEARN and EASTCONN were distributed along with a draft of the 15/16 Voluntown calendar. This topic will be placed on the Agenda for the February 12, 2015 meeting.

**SPEECH AND
LANGUAGE
JOB DESCRIPTION**

MOTION #3 (1/8/15): made by Vikki Smith **SECONDED BY** Cathy Grant that the Board of Education approve the Speech/Language Pathologist Job Description as amended
VOICE VOTE: UNANIMOUS; MOTION CARRIES

**BY-LAWS
9000 SERIES**

This topic will be placed on the Agenda for the February 12, 2015 meeting.

**SOLAR
PANEL
PROJECT**

Superintendent Burrows updated the Board on Solar Panel project activities. Contractors continue to review the site. The company has not submitted a date for the beginning of construction.

**TECH GRANT
RFP #813**

Superintendent Burrows updated the Board on the Technology Grant RFP #813 due to the State Department of Education by 2-13-14. This topic will be placed on the Agenda for the February 12, 2015 meeting.

**COMPREHENSIVE
SMALL SCHOOL
DISTRICT REPORT**

Superintendent Burrows provided the Comprehensive Small School District Report for members to review and noted it is to comply with the State Department of Education Section 17 of PA 12-116. This topic will be placed on the Agenda for the February 12, 2015 meeting.

ADJOURNMENT:

MOTION #4 (1/8/15): made by Barbara Gileau **SECONDED BY** Cathy Grant that the Board of Education adjourn the meeting at 8:30 p.m.
VOICE VOTE: UNANIMOUS; MOTION CARRIES

APPROVED BY THE BOARD ON FEBRUARY 12, 2015

Respectfully submitted
Sherry Pollard